



# APEX COLLEGE, MARKANA

Affiliated to MDS University, Ajmer

Mercy Examination Request Form (Session 2023-24)

Date: - / /20.....

**B.A./B.Com./B.Sc. Pt.-I Semester-I (C.I.A.)**

Name of Student: - .....

Father's Name: - .....

Mother's Name: - .....

Scholar Number: - .....

Documents to be enclosed:-

1. Medical documents
2. Aadhar Card
3. Fees Receipt (of concern class)
4. Any other (if any)

Name of Examination in which student will to appear / re-appear:-

1. ....
2. ....
3. ....
4. ....

Details of application fees paid with request form:-

Receipt Vch Number: - #

Date: - .....

Mode of Payment: - .....

Enclose receipt of payment.

Reason (for being absent in the above listed exams)

Declaration:-

1. I do hereby declare that I am solely responsible for the details furnished above.
2. We are responsible and very well aware of thing that this is last & final chance of examination in case of remaining absent or not qualifying examination student will be declared as fail in the internal assessment.
3. We are responsible and aware of the thing that in case of not genuine reason student application may be rejected without any clarification which will be acceptable to us.
4. We are aware of the thing that mercy examination is not a matter of right it is solely under the jurisdiction of institution to provide opportunity.
5. We are aware of the thing that mercy examination can be organized only for the CIA level exams. For practical and main semester examinations or other examination organized by university level are not covered under this. So no prayer related to this matter can be submitted by the student or guardian at college.
6. We also assure that in future we won't come in the queue of defaulter candidates.

Signature of Student

Signature of Parent

For office use only:-

Date of Receipt: - .....

Signature of Dealing Clerical staff: - .....

Status of Form: - .....

Signature of Principal